

**“YEAR OF YOUTHFULNESS”**

**PUBLIC SERVICE MINISTRY**

**CIRCULAR**  
**MEMORANDUM**

**REFERENCE NO. PS:14/1 III**

FROM: Permanent Secretary,  
Public Service Ministry

TO: All Permanent Secretaries,  
Heads of Departments and  
Regional Executive Officers.

SUBJECT:

Annual report- 1984

DATE: 1985-04-12

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You will recall that Public Service ministry's Circular no. 3/1985 dated 1985-02-06 requested that your Annual report for 1984 should be submitted by March 14<sup>th</sup>, 1985.

To date, copies of 1984 Annual Reports have been received from the following agencies:

- i. Office of the Prime Minister
- ii. Ministry of housing
- iii. Office of the Ombudsman
- iv. Ministry of Agriculture
- v. Ministry of Energy
- vi. Ministry of Works
- vii. Ministry of Trade
- viii. Public Service Ministry

I shall be grateful for your personal intervention to enable us to receive your report as quickly s possible.

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(J.E. Sinclair)  
Permanent Secretary.